Portfolio Holder Report

The portfolio holder will make a decision on this item after seven days have elapsed (including the date of publication).

Report of:	Portfolio Holder	Date of publication
Mark Billington, Corporate Director Environment	Cllr Alan Vincent, Resources Portfolio Holder	21 May 2020

Boundary Wall Works to St Chad's Churchyard, Poulton–le–Fylde

1. Purpose of report

1.1 To seek approval for boundary wall works to St Chad's Churchyard, Poulton–le–Fylde and to include the scheme in the Council's 2020/21 Capital Programme.

2. Outcomes

2.1 To deliver the Asset Management programme of works.

3. Recommendations

3.1 That approval is given for boundary wall works to St Chad's churchyard.

3.2 That the scheme, costing £42,910 (Including contingencies and professional fees), is added to the Council's 2020/21 Capital Programme. An additional provisional sum of £20,000 is approved for use for significant changes or unforeseen works. Use of the provisional sum is with Corporate Director Environment approval only.

4. Background

4.1 The boundary wall to the rear of St Chad's churchyard is a retaining wall. The wall is leaning and distorted with a developing bulge. Remedial works are required to remove a length of distorted wall and upgrade the length.

4.2 Church faculty permission has been required to undertake the works. The faculty has advised that archaeological oversight is required during the works. This means that although the works should not impact on the known contents of the site, there is still the potential for unregistered

archaeological finds to be unearthed and as such there needs to be careful monitoring.

4.3 Faculty permission will be required for the wall reinstatement which may necessitate design changes based on the findings during the dismantlement works.

4.4 The wall falls within the curtilage of St Chad's Churchyard which is grade II listed. Permissions for works to listings can be more stringent which can result in increased costs.

5. Key issues and proposals

5.1 Quotations for the boundary wall works have been sought. A supplier has been selected to undertake the project at a cost of £42,910 (including contingencies and professional fees). To cover any additional requirements a further provisional sum of £20,000 is approved. Use of the provisional sum is only with the approval of the Corporate Director Environment.

6. Delegated functions

6.1 The matters referred to in this report are considered under the following executive function delegated to the Resources Portfolio Holder (as set out in Part 3 of the council's constitution): "To consider the management, repair, maintenance and use of the Council's land and buildings."

Financial and legal implications	
Finance	The cost of the boundary wall works totalling £42,910 (including contingency and professional fees) plus a provisional sum of £20,000 will be funded from the Capital Investment Reserve and added to the 2020/21 Capital Programme accordingly.
Legal	Quotations were sought outside of 'The Chest'. The quotation process is compliant with the Council's Contract Financial Procedure Rules. A contract will be entered into with the successful contractor.

<u>Other risks/implications: checklist</u>

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	**✓ / x**
community safety	**x**

risks/implications	**✓ / x**
asset management	✓

equality and diversity	**x**
sustainability	**x**
health and safety	✓

climate change	**x**
ICT	**x**
data protection	**x**

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

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List of background papers:		
name of document	date	where available for inspection
None		

List of appendices

None

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